



WINTERVILLE

A slice of the good life!

MAYOR AND TOWN COUNCIL

DOUG JACKSON, MAYOR

RONALD COOPER, SR.

TONY

JOHNNY MOYE

VERONICA R

MARK SMITH

ADMINISTRATION

TERRI L. PARKER, TOWN MANAGER

BEN WILLIAMS, ASSISTANT TOWN MANAGER

JASMAN J. SMITH, TOWN CLERK

KEEN LASSITER, TOWN ATTORNEY

ALAN LILLEY, PLANNING DIRECTOR

ANTHONY BOWERS, FINANCE DIRECTOR

DAVID MOORE, FIRE CHIEF

EVAN JOHNSTON, PARKS & RECREATION DIRECTOR

TRAVIS WELBORN, PUBLIC WORKS DIRECTOR

RYAN WILLHITE, POLICE CHIEF

MIKE WELDIN, BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER



TOWN COUNCIL AGENDA

May 11, 2015 at 7:00 P.M.

WINTERVILLE TOWN HALL ASSEMBLY ROOM

- I. CALL TO ORDER**
- II. INVOCATION**
- III. PLEDGE OF ALLEGIANCE**
- IV. WELCOME**
- V. APPROVAL OF AGENDA**
- VI. RECOGNITION**

- 1. Civitan Club Proclamation

- VII. INTRODUCTION OF NEW EMPLOYEES**

- VIII. PRESENTATIONS**

- 1. Speed Bumps – Mr. Jeff Winstead – 2230 Franklin Drive, Winterville
- 2. WYC Report on Shred Day and Spring Conference

- IX. PUBLIC HEARINGS**

- 1. Public Hearing on Moore's Taxi Cab Franchise

- X. PUBLIC COMMENT**

The Public Comment period of thirty minutes provides an opportunity for residents to comment on any item included on the agenda or to address the Town Council on any other matter related to the Town of Winterville. For an item included in the Public agenda, residents should address the Council at the time the Mayor invites public comment on the item.

No public comment may be made to the Council during the meeting, except during the Public Comment period or a Public Hearing. Individual speakers are limited to a maximum of three minutes, and no more than three speakers may address a single matter. The Town Council may elect to take no action on the matter addressed by a speaker, may schedule the matter for consideration at a future Council meeting, or may refer the matter to Town staff for disposition. Copies of the Town Council agenda are available in the rear of the Assembly Room.

- 1. *Fiscal Year 2015-2016 Non-Town Funding Requests*
 - a. *Mr. Greg Needham – Sheppard Memorial Library*
 - b. *Mr. Bob Williams – Greenville Community Shelter*
 - c. *Mrs. Barbara Manning – Senior Adult Fellowship*
 - d. *Mrs. Debbie Avery – Winterville Chamber of Commerce*
 - e. *Mrs. Beatrice Henderson – Winterville Senior Citizens Club*

XI. CONSENT AGENDA

The following items are considered routine in nature and will not be discussed by the Town Council unless a C requests that an item be removed from the Consent Agenda for further discussion. The Mayor may allow citizens to ask questions.

1. Approval of April 13, 2015 Regular Meeting Minutes
2. Approval of May 4, 2015 Special Meeting Minutes
3. Approval of Proclamation for EMS Week
4. Approval of Proclamation for Public Works Week
5. Approval of Resolution Scheduling a public hearing to consider adoption of the Neuse River Basin Regional Plan

XII. ITEMS REMOVED FROM THE CONSENT AGENDA

XIII. OLD BUSINESS

1. Update on Pitt County Solid Waste Container Site – Reedy Branch Road

XIV. NEW BUSINESS

1. Approval of Renewal of the Taxi Cab Permit for Garrison Mobile Transportation
2. Development Finance Initiative (DFI) Program
3. Discussion of Pitt County's Dog Licensing Fees

XV. OTHER AGENDA ITEMS

XVI. ITEMS FOR FUTURE AGENDAS/FUTURE WORK SESSIONS

XVII. REPORTS FROM TOWN ATTORNEY, TOWN MANAGER, AND DEPARTMENT HEADS

XVIII. REPORTS FROM THE MAYOR AND TOWN COUNCIL

XIX. ANNOUNCEMENTS

XX. CLOSED SESSION § 143-318.11(a)(1):

- (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or not considered a public record within the meaning of Chapter 132 of the General Statutes;

XXI. ADJOURN

XXII. SPECIAL NOTICE: Anyone who needs an interpreter or special accommodations to participate in the meeting should notify Jasman Smith at 215-2340, ext. 2344 at least forty-eight (48) hours prior to the meeting. (Americans with Disabilities Act)



Town of Winterville Town Council Agenda

Item Section: Re

Meeting Date: May 11, 2015

Presenter: Mayor Douglas A. Jackson

Item to be Considered

Subject: Approval of Proclamation for the Civitan Club

Action Requested: Approval of Proclamation and Mayor to Recognize the Civitan Club

Attachments: Proclamation and Request

Prepared By: Jasman J. Smith, CMC, NCCMC

Date: 5/5/2

ABSTRACT ROUTING:

TC 5/1/2015-JJS

FD _____

TM tlp - 4/8/2015

Final

Supporting Documentation

This is a proclamation request on behalf of the Winterville Civitan Organization. Charter President Michelle Joyner and the Organization Officers requested the proclamation to be considered in hopes of being presented to the organization at the May 11 Board Meeting.

Organization Officers: Charter President Michelle Joyner; David Moore, President- Elect; Brittany Miller, Secretaries; John Hill, Chaplain; April & Gannon Daniels, Sgt At Arms and Treasurer.

The Winterville Civitan Club has about 30 person members and have obtained starter funds from the National Civitan Organization.

The Winterville Civitan consists of community leaders and community residents who are dedicated volunteers concerned about helping others and their community. It will help wherever needed by collecting food for the needy, assisting at the homeless shelter, volunteering with schools and homes, assisting projects to help the disabled and are loyal philanthropist for all of mankind. Civitans officers and members were official inducted and installed by National Leaders on May 11, 2015.

The Winterville Civitan wishing to become an official civic organization for the Town of Winterville, NC, of good citizenship working with the community and other organization.

From: [Michelle Joyner](#)
To: [Jasman Smith](#); [Terri Parker](#)
Cc: wintervillecivitan@gmail.com
Subject: Proclamation Request
Date: Friday, May 01, 2015 7:32:53 AM
Attachments: [proclamation.docx](#)

Good Morning. This is a proclamation request on behalf of the Winterville Civitan Organization. We are asking for the proclamation to be considered in hopes of being presented to the organization at the May 11 Board Meeting.

Organization Officers: Michelle Joyner, Charter President; David Moore, President Elect; Barb White and Brittany Miller, Secretaries; John Hill, Chaplain; April & Gannon Daniels, Sgt At Arms and Candace Beverly, Treasurer.

We have also met our 30 person membership to obtain starter funds from the National Civitan Organization.

Should you have any questions and/ or concerns, please feel free to give me a call.

Thanks!
Michelle

Michelle Joyner, MS, ThD
252.341.0634
tmjoyner7@gmail.com
michellejoyner28590@gmail.com

"I am more than a conqueror...nothing shall be able to separate me from the love of God" Rms 8

WHEREAS, April 2015 is state wide Civitan Month for North Carolina having over 100 Civitan Organization in this state; and

WHEREAS, the Winterville Civitan established in the town of Winterville, county of Pitt and sta North Carolina on April 2, 2015; and

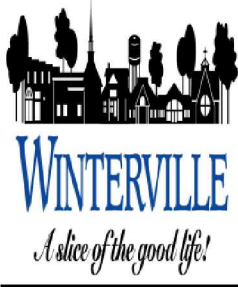
WHEREAS, the Winterville Civitan consist of community leaders and community residents who dedicated volunteers concerned about helping others and their community.

WHEREAS, the Winterville Civitans will help wherever needs arises from collecting food for the assisting at the homeless shelter, volunteering with schools and nursing homes, assisting projects help the disabled and are loyal philanthropist for all of mankind.

WHEREAS, the Winterville Civitans officers and members were official inducted and installed Leaders on May 5, 2015

WHEREAS, the Winterville Civitan wishing to become an official civic organization for the Town of Winterville as builders of good citizenship working with the community and other organizations

NOW, THEREFORE, I, Mayor Douglas Jackson, on this important occasion, by virtue of the authority vested in me as Mayor, and on behalf of this Council and the Town of Winterville, do hereby certify on this 11th day of May 2015 that the Winterville Civitan Organization is an official organization of Winterville.



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Pr

Meeting Date: May 11, 2015

Presenter: Terri L. Parker, Town Manager

Item to be Considered

Subject: Mr. Jeff Winstead – Speed Bump Request – 2230 Franklin Drive – Canterbury Subdivi

Action Requested: Council Direction on Mr. Winstead's Request

Attachments: Copy of March 16th Email from Mr. Winstead.

Prepared By: Terri L. Parker, Town Manager

Date: 5/5/2

ABSTRACT ROUTING:

TC JJS 5/6/2015

FD _____

TM tlp – 05/05/2015

Final

Supporting Documentation

Mr. Winstead, a Winterville citizen, who resides at 2230 Franklin Drive in Canterbury Subdivisi
to come before the Council to discuss the installation of speed bumps in his neighborhood.

Terri Parker

From: Jeff Winstead <jeffwinstead@icloud.com>
Sent: Monday, March 16, 2015 4:39 PM
To: Terri Parker
Subject: Re: Speed bumps

Follow Up Flag: Follow up
Flag Status: Flagged

Sorry. I live on 2230 Franklin Dr.

Sent from my iPhone

> On Mar 16, 2015, at 4:32 PM, Jeff Winstead <jeffwinstead@icloud.com> wrote:

>

> My cell # 252-230-2444

>

>

> Sent from my iPhone

>

>> On Mar 16, 2015, at 4:27 PM, Jeff Winstead <jeffwinstead@icloud.com> wrote:

>>

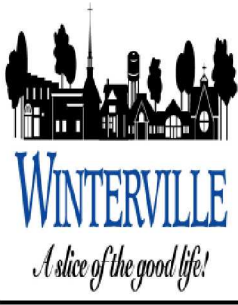
>> Hi Terri. This is Jeff Winstead. This is regarding a request for a few speed bumps on Franklin subdivision. I have witnessed too many times large vehicles and sad to say school buses that speed down Franklin dr. Franklin dr is the longest stretch in Canterbury alongside Tabard rd.

>> I moved here in 2008 and have thrown my arms up in disbelief many times. I have 2- kids and know 8- more families that have small children. I have constantly placed cones out to slow traffic same thing in Coopers Pointe and I would love to have this. Because I would hate for a bad driver kid especially a big school bus in which I've called the school on one and nothing. A speed bump Please, please let me know this can go thru. I can even send this to 8- more families if need be forwarded to Travis Welborn. Thanks

>>

>> Jeff Winstead

>> Sent from my iPhone



Town of Winterville Town Council Agenda

Item Section: Pr

Meeting Date: May 11, 2015

Presenter: Josh Walston, WYC President

Item to be Considered

Subject: Winterville Shred Event and Spring Conference

Action Requested: None

Attachments: None

Prepared By: Jasman J. Smith, CMC, NCCMC

Date: 5/5/2

ABSTRACT ROUTING:

TC 5/01/2015-JJS

FD _____

TM tlp – 05/06/2015

Final

Supporting Documentation

The Winterville Youth Council hosted the 1st Winterville Shred event on Saturday, May 2, 2015 at 12 pm in front of the Winterville Town Hall (2571 Railroad Street Winterville NC 28590). The Government Federal Credit Union sponsored the advertising and shredding services. The community service event was to promote leadership, volunteerism, recycling, and protection from theft by residents bringing personal documents and records to be **safely shredded at no cost to the Town**. The event was a huge success, there were over 85 vehicles in attendance and over 100 bags/boxes of paper for shredding.

The Winterville Youth Council Officers (3 current officers and 2 upcoming officers) attended the Council Spring Conference in Wilmington, NC on April 24-26, 2015. They learned a lot of valuable information and ideas. Winterville Town Clerk/WYC Administrator Jasman J. Smith and WYC President Josh Walston both received awards. Also President Josh Walston was recognized for his achievements such as the 2014 Winterville Chamber of Commerce Outstanding Youth, Principals List, Best of Winterville USA competition, Baseball, Football, and his acceptance to attend Gardner-Webb University.



**Town of Winterville
Town Council
Agenda**

Meeting Date: May 11, 2015

Presenter: Jasman J. Smith, CMC, NCCMC

Item Section: Public

Item to be Considered

Subject: Public Hearing on Request for Taxicab Franchise from the Moore Transportation

Action Requested: Approval of Certificate of Convenience and Necessity

Attachments: Application for Taxicab Franchise, Draft Certificate of Convenience and Necessity

Prepared By: Jasman J. Smith, CMC, NCCMC

Date: 5/1/2015

ABSTRACT ROUTING:

TC JJS-5/1/2015

FD _____

TM 05/06/2015

Final

Supporting Documentation

Mr. Andrew Moore III, owner of the Moore Transportation Services requests to operate a Taxicab Franchise in the Town of Winterville. The applicant has submitted his application for approval of the certificate of convenience and necessity, paid all fees associated with the application and advertising. The application was advertised in the Daily Reflector.

Budgetary Impact: N/A

TAXICAB REGULATIONS

📖 § 113.01 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context indicates or requires a different meaning.

TAXICAB. Any motor vehicle seating fewer than ten passengers and operated upon a street or highway on call or on demand, accepting or soliciting passengers indiscriminately for hire between the points along the streets or highways as may be directed by the passengers being transported. **TAXICAB** shall not include motor vehicles or common carrier by motor vehicle as defined in G.S. §§ 62-3(7) and (18).

(1992 Code, § 113.01) (Ord. O-50-05119798, passed 5-11-1998)

📖 § 113.02 CERTIFICATE OF CONVENIENCE AND NECESSITY.

- ❑ *Unlawful to operate without certification.* It shall be unlawful for any person to operate a taxicab over and upon the streets of the town without first having applied for and secured from the Board of Alderpersons a certificate of convenience and necessity hereinafter set forth.
- ❑ *Application.* Every person desiring to operate a taxicab within the town shall file the forms supplied by the Town Clerk, an application for a certificate of convenience and necessity. A fee according to a regularly adopted fee schedule of the town shall be paid to the town for each application to defray some of the advertising and other administrative expenses involved.
- ❑ *Board of Alderpersons to issue certificates.* The Board of Alderpersons shall have the power to, and it shall be its duty to order the issuance or the refusal to issue certificates of convenience and necessity for the operation of taxicabs. The Board shall attach to the exercise of the privileges granted by the certificates the terms and conditions as in its judgement the public convenience and necessity may require.
- ❑ *Nature and duration of certificate.* A certificate shall constitute a franchise from the town for the operation of taxicabs within the town, subject to the provisions of this chapter. Certificates shall be for three calendar years, unless a shorter period is specified in the certificate. Applications for renewal shall be filed at the expiration

(1) Whether the public convenience and necessity requires the proposed additional taxicabs within the town;

(2) The financial responsibility of the applicant and the likelihood of the proposed service being permanent, responsible and satisfactory;

(3) The number and condition of equipment;

(4) The schedule of proposed rates to be charged;

(5) The number of taxicabs now operated within the town and the demand for increased service, if any;

(6) Whether safe use of the streets by the public, both pedestrian and vehicle, will be preserved, and whether adequate provision has been made for off-street parking of the taxicabs;

(7) The experience of the applicant in the taxicab business; and

(8) The other relative facts as may be deemed necessary or advisable to

(F) *Investigation.* Before making any decision with respect to the issuance of a certificate of convenience and necessity, the Board of Alderpersons or a committee thereof, shall make a full and complete investigation of all pertinent facts, and, if so desired, subpoena witnesses and utilize the services of the Chief of Police or other officer or employee of the town.

(G) *Hearing; notice.* Each application for a certificate shall be scheduled for a hearing not later than 45 days after the same is filed, and the applicant shall be notified by the Town Clerk by mail at the business address set forth in the application of the date, time and place of the hearing. The notice shall be sent at least ten days prior to the hearing. The Town Clerk shall also, within the same time, notify all persons who at the time hold certificates of convenience and necessity for the operation of taxicabs within the municipality of the day, time and place of the hearing, and of the name of the applicant. In addition, the Town Clerk shall cause to be published, within the same time, at least once in a newspaper of general circulation, or posted for ten days in public places within the town, a notice setting forth the name of the applicant, the purpose, day, time and place of the hearing. The cost of the notice will be paid in advance by the applicant.

(H) *Burden of proof.* The burden of proof shall be upon the applicant to establish the fact that the public convenience and necessity requires the operation of the taxicab

(1992 Code, § 113.02) (Ord. O-50-05119798, passed 5-11-1998) Penalty, see § [10.9](#)

📖 § 113.03 TRANSFER OF CERTIFICATE.

A certificate of convenience and necessity is not transferable without the consent of the Board of Alderpersons. Application for transfer of a certificate shall be made by the present transferee and shall be filed in the same manner as an application for an original certificate. The proceedings upon the application for transfer of a certificate shall be the same as those herein provided for the issuance of a certificate, except the question of public convenience and necessity need not be proved.

(1992 Code, § 113.03) (Ord. O-50-05119798, passed 5-11-1998)

📖 § 113.04 REVOCATION OF CERTIFICATE.

❑ The Board of Alderpersons may, at any time after a public hearing conducted in the same manner as provided in § [113.02](#)(G), revoke any certificate of convenience and necessity issued pursuant to this chapter for any one or more of the following reasons:

(1) Failure to operate the taxicabs specified in the certificate in such a manner as to serve the public adequately and efficiently;

(2) Failure to maintain motor vehicle equipment in good repair;

(3) Failure to carry liability insurance or bond as required by this chapter;

(4) Failure to pay to the town taxes or license fees imposed on the taxicab;

(5) Repeated and persistent violations by the taxicab drivers of traffic and safety ordinances, or state laws relating to alcoholic beverages or prostitution;

(6) Failure to report accidents; and

(7) Willful failure to comply with any provision of this chapter or other ordinance or state laws relating to the operation of taxicabs.

❑ (B) No certificate shall be revoked until the holder thereof has had five-day notice by personal service or certified mail of the charges against him or her, and an opportunity and place of the hearing giving him or her an opportunity to be heard. If after the hearing, the Board of Alderpersons finds that the holder is guilty of one or more of the offenses listed in division (A) above, the Board shall have the power to revoke the certificate.

- ❑ The Board of Alderpersons may from time to time establish a schedule of rates charged by taxicabs for transporting passengers. The schedule so established remain in effect until changed by the Board. The schedule shall at all times be prominently displayed in each and every taxicab, so as to be visible to passengers therein. The current schedule of rates is on file in the office of the Town Clerk.
- ❑ Every taxicab operated within the geographical jurisdiction of this chapter shall at all times have prominently displayed therein, in a place readily visible to all passengers, a schedule of the rates, fares, and charges for the use of the taxicab.

(1992 Code, § 113.05) (Ord. O-50-05119798, passed 5-11-1998)

📖 § 113.06 LIABILITY INSURANCE.

All owners and operators of taxicabs operated within the town shall procure and maintain upon each taxicab owned and operated by him or her within the town, liability insurance with some insurance company licensed to do business in the state in a minimum amount of \$100,000 for one person and \$300,000 for more than one person for the protection of passengers transported against personal injuries and \$50,000 property damage, against damages to the person and property of others.

(1992 Code, § 113.06) (Ord. O-50-05119798, passed 5-11-1998) Penalty, see § [10.9](#)

📖 § 113.07 TRANSFER OF CERTIFICATE, LIABILITY INSURANCE TO ANOTHER VEHICLE

The person to whom a certificate of convenience and necessity has been issued may, with appropriate endorsement thereon by the Town Clerk, substitute another vehicle or vehicles for the vehicle or vehicles for which the certificate was granted. In such instance, the liability insurance or bonds shall also be transferred to the substitute vehicle or vehicles.

(1992 Code, § 113.07) (Ord. O-50-05119798, passed 5-11-1998)

TAXICAB DRIVERS

📖 § 113.20 PERMIT REQUIRED.

- ❑ *Permit required.* No person shall operate any taxicab for hire, carrying passengers from place to place within the corporate limits, or carrying passengers between the corporate limits, or points within a radius of five miles of the corporate limits, unless that person has first applied for and secured from the Board of Alderpersons a permit to operate a taxicab.
- ❑ *Application.* Application for a permit to operate a taxicab shall be made upon form

have his or her fingerprints taken, and shall also furnish a recent photograph of himself or herself, both of which shall constitute a necessary part of his or her application.

- *Investigate.* The Chief of Police is hereby charged with the duty of investigating the truth of the facts stated in the application and shall report his or her findings and recommendations to the Board of Alderpersons.
- *Standards for granting permit.* If the Board of Alderpersons finds that the applicant has not been convicted of a felony; a violation of any federal or state statute relating to the use, possession, or sale of narcotic drugs and that the applicant is a citizen of the United States and is not a habitual violator of traffic laws, then the Board shall issue to the applicant a permit to drive a taxicab.

(1992 Code, § 113.15) (Ord. O-50-05119798, passed 5-11-1998) Penalty, see § [10.9](#)

📖 § 113.21 FEE; TERM; RENEWAL.

Upon issuance of a taxicab driver's permit, subject to the provisions of this article, the applicant to whom the permit is issued shall pay therefore a fee according to a regularly adopted fee schedule of the town. The permit shall be renewed annually. Upon the application for renewal the applicant for renewal shall be subject to the same investigation as required for initial issuance and shall pay a renewal fee according to a regularly adopted fee schedule of the town.

(1992 Code, § 113.16) (Ord. O-50-05119798, passed 5-11-1998)

📖 § 113.22 PERMIT REVOCATION.

At any time after the issuance of a permit to any person to operate a taxicab, the Board of Alderpersons may revoke the permit if the person holding the permit is convicted of a violation of any federal or state statute relating to the use, possession or sale of intoxicating liquors; a violation of any federal or state statute relating to the use, possession, or sale of narcotic drugs; a violation of any federal or state statute relating to prostitution; repeated violations of traffic laws; or if the person becomes a habitual user of intoxicating liquor or narcotic drugs.

(1992 Code, § 113.17) (Ord. O-50-05119798, passed 5-11-1998)

📖 § 113.23 SUSPENSION OF PERMIT.

- The Board of Alderpersons may suspend a taxicab driver's permit for the time the Board deem proper on any ground sufficient for a revocation thereof; if the driver is found to have made a false statement in his or her application for a permit; if he or she

place of a hearing before the Board of Alderpersons, at which the holder of the
shall have an opportunity to show cause why his or her permit should not be s

(1992 Code, § 113.18) (Ord. O-50-05119798, passed 5-11-1998)

📖 § 113.24 DISPLAY OF PERMIT TO PASSENGERS.

The driver of every taxicab shall at all times while operating the taxicab prominently
therein, in a place readily visible to all passengers, his or her permit to drive a taxicab.

(1992 Code, § 113.19) (Ord. O-50-05119798, passed 5-11-1998)

APPLICATION FOR TAXICAB FRANCHISE

TO: The Mayor and Board of Aldermen of the Town of Winterville

The undersigned makes application for a taxicab franchise under the provisions of Chapter 113, Section 113.02 of the Code of Ordinances of the Town of Winterville, and presents the following information:

1. That the applicant is familiar with the ordinances of the Town of Winterville relating to liability insurance, regulations, regulation of rates and other matters pertaining to the operation of taxicabs.

2. That the individual, corporate or trade names and business address of the applicant is: 437 Evergreen Drive
Winterville N.C., 28590
Moore's Transportation Services

3. That the applicant is:
A. An individual and sole owner of the taxicab business to be operated under the above name.
B. A Corporation chartered under the laws of the State of North Carolina in the year 2015, and the officers and directors of the corporation are: Andrew Moore III

4. That applicant operates in the following cities: Winterville

5. That applicant is requesting franchise to operate 2 taxicabs.

6. That in support of this application, there is attached hereto and made a part hereof the following Exhibits:

Exhibit "A": A full statement of facts which is supported by substantial testimony at the hearing, will support a finding of public convenience and necessity for this operation.

Exhibit "B": A complete list of applicant's motor equipment showing year, make, model, and carrying capacity of each.

Exhibit "E": Statement of proposed fares for transport persons and property.

Exhibit "F": Statement of experience of applicant conducting taxicab business.

[Signature]
Applicant Signature

437 Evergreen Drive
Winterville N.C., 28588
Address

Sworn to and Subscribed before me
this 23 day of January, 1992015

[Signature]
Notary Public

My Commission Expires 5/16/2015



Exhibit A

My name is Andrew Moore III. The purpose of this Exhibit is to provide information regarding the services provided by Moore's Transportation Services, LLC. I desire that I have to provide transportation through Moore's Transportation Services, to those who are in need of transportation—those that are elderly, those who are unable to drive, those who may have lost their license, and those who are not licensed, as well as those citizens who have employment, but do not have a means of transportation to get to and from work, as well as those who are in need to get to a doctor and/or doctor's appointments.

By providing this service to the citizens of Winterville and the surrounding areas of Pitt County, I feel that it will alleviate stress of the citizens of Pitt County of having to worry about getting around Pitt County whenever transportation is needed.

Exhibit B

MOORE'S TRANSPORTATION SERVICES				
Vehicle's VIN Number	Vehicle Year	Vehicle Make	Vehicle Model	Vehicle Capacity
1G4AG55M8R6415159	1994	Buick	Century	6 Pass
2FMZA51634BA89888	2004	Ford	Freestar	7 Pass

2004 Ford Freestar	\$ 3,796.00
Living Room Suit	\$ 1,000.00
50" Element Television	\$ 232.00
Stove	\$ 300.00
Refrigerator 1	\$ 250.00
Bedroom Set 1	\$ 1,000.00
Bedroom Set 2	\$ 1,000.00
19" Inch Television	\$ 25.00
28" Television	\$ 200.00
CPAP Machine	\$ 2,500.00
Interior Portrait	\$ 70.00
19" Television	\$ 100.00
Nintendo Wii System	\$ 200.00
Kitchen Set/Other Utensils	\$ 200.00
Desktop Computer	\$ 200.00
Laptop	\$ 150.00
Refrigerator 2	\$ 250.00
Microwave	\$ 50.00
2002 Saturn L300 Series	\$ 3,800.00
32" Sanyo Television	\$ 150.00
Clothing/Shoes	\$ 400.00
Savings Account	\$ 2,000.00
IRA	\$ 18,025.06
1994 Buick Century	\$ 1,689.00
Other Appliances	\$ 150.00
Lawn Mower	\$ 75.00
Other Electronics	\$ 610.00
Total	\$ 38,422.06

Mortgage
Ford Motor Credit
Capital One
Credit One Bank

Total

Net Worth

Asset Total - Liability Total

Exhibit D

This statement is to acknowledge that all w
vehicles used to operate Moore's Transportation Se
will be parked and kept at the following address:

437 Evergreen Drive
Winterville, NC 28590

Exhibit E

All Taxicab fares will be in accordance to rates, provided by the city in reference to each standard zone. There will be no charges for personal properties, such as luggage or baggage. Drivers will be accompanied by customers, unless the driver has to handle with customer's belongings. In such case, a fee will be applied in accordance to the city's set baggage or trunk rate.

Exhibit F

I have been familiarized with the taxicab business through my current experience as an employee of Moore's Cab Service of Washington, North Carolina, where I have served and worked as a Medical Transporter, as well as a Taxicab Transporter in addition to providing services to private organizations.

CERTIFICATE OF CONVENIENCE AND NECESSITY

Under Chapter 113 of the Code of Ordinances of the Town of
Winterville, North Carolina

WHEREAS, application for a certificate of convenience and necessity has been filed by Moore's Transportation Services under the provisions of Chapter 113 of the Code of Ordinances of the Town of Winterville, North Carolina, and

WHEREAS, a public hearing on the question of this application was held at the Winterville Town Hall at 7:00 p.m. on May 11, 2015; and

WHEREAS, the Town Council of the Town of Winterville, having made favorable findings, in the regular monthly meeting held at 7:00 p.m. on May 11, 2015, has ordered the issuance of a certificate of convenience and necessity to the Moore's Transportation Services, Inc.

NOW, THEREFORE, BE IT RESOLVED THAT THE WINTERVILLE TOWN COUNCIL hereby issue this certificate of convenience and necessity to:

Moore's Transportation Services
437 Evergreen Drive
Winterville, North Carolina 28590

This certificate shall constitute a franchise from the Town of Winterville for the operation of taxicabs within the town subject to the provisions of Chapter 113 of the Code of Ordinances of the Town of Winterville.

The duration of the certificate shall be a period of three (3) years. Application for renewal shall be filed at the expiration of this three (3) year franchise and hearings upon the question of renewal shall be conducted as provided under Section 113.02(G) of the Code of Ordinances.

The Town Council of the Town of Winterville may, at any time, after a public hearing conducted in the same manner as provided in Section 113.02(G), revoke this certificate of convenience and necessity for any one or more of the causes listed under Section 113.04 of the Code of Ordinances.

ISSUED THIS THE 11th DAY OF MAY, 2015

Douglas A. Jackson, Mayor



TOWN OF WINTERVILLE PUBLIC COMMENT APPLICATION

Name of Applicant: Greg Needham

Date: 05/0

Address: Sheppard Memorial Library, 530 Evans Street, Greenville, NC 27858

Phone: (2

Town Council Meeting Date Requesting to Provide Comment: Budget request for the Winterville

Description of the item(s) to be presented to the Town Council Members. Please be spe

The Town of Winterville contracts Sheppard Memorial Library to operate the public library for the town. Sheppard Director Greg Needham will present the budget for fiscal 2015-2016.

Name(s) of Speaker(s):

(1) Greg Needham

(2) _____

(3) _____

My signature below acknowledges that I have read the Town of Winterville Public Comm
I agree that as applicant, the speaker(s) named above shall adhere to the Public Comme



TOWN OF WINTERVILLE PUBLIC COMMENT APPLICATION

Name of Applicant: _Greenville Community Shelters, Inc

Date: 5

Address: 207 Manhattan Avenue, Greenville NC 27834

Phone:

Town Council Meeting Date Requesting to Provide Comment: 5-11-2015

Description of the item(s) to be presented to the Town Council Members. Please be sp

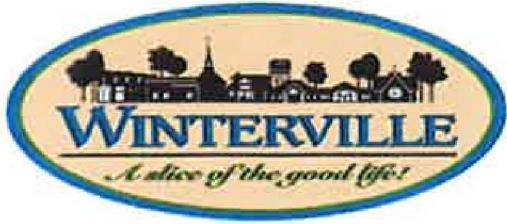
**We would like the opportunity to present to the Town Council our needs as addresse
application to the Town of Winterville (as a Non-Town Agency).**

Name(s) of Speaker(s):

(1) Bob Williams, Executive Director, Greenville Community Shelters, Inc.

(2) James Naves, Board President, Greenville Community Shelters, Inc.

**My signature below acknowledges that I have read the Town of Winterville Public Com
I agree that as applicant, the speaker(s) named above shall adhere to the Public Comm
Town of Winterville.**



TOWN OF WINTERVILLE PUBLIC COMMENT APPLICATION

Name of Applicant: Senior adult Fellowship

Date: _____

Address: Po Box 74 - Winterville, NC 28570

Phone: _____

Town Council Meeting Date Requesting to Provide Comment: 5.11.15

Description of the item(s) to be presented to the Town Council Members. Please be specific.

Request of a Grant for the Senior adult Fellowship
in the amount of \$35,000.00

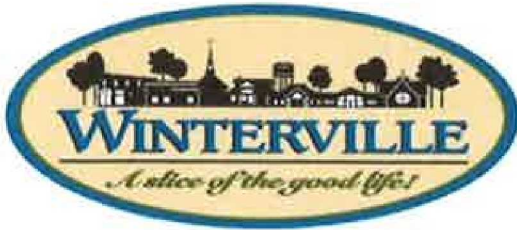
Name(s) of Speaker(s):

(1) Barbara Manning

(2) _____

(3) _____

My signature below acknowledges that I have read the Town of Winterville Public Comment Application and I agree that as applicant, the speaker(s) named above shall adhere to the Public Comment Application rules.



TOWN OF WINTERVILLE PUBLIC COMMENT APPLICATION

Name of Applicant: Winterville Chamber of Commerce

Date: 5/11/15

Address: P. O. Box 1815, Winterville, NC

Phone:

Town Council Meeting Date Requesting to Provide Comment: May 11, 2015

Description of the item(s) to be presented to the Town Council Members. Please be specific.

Request for non-town agency funding for 2015-2016 year

Name(s) of Speaker(s):

(1) Debbie Avery - Director of the Chamber

(2) _____

(3) _____

My signature below acknowledges that I have read the Town of Winterville Public Comment Application and I agree that as applicant, the speaker(s) named above shall adhere to the Public Comment Application Rules.



TOWN OF WINTERVILLE PUBLIC COMMENT APPLICATION

Name of Applicant: Beatrice A. Henderson

Date: 05/0

Address: 304 Ola Circle

Phone: (2

Town Council Meeting Date Requesting to Provide Comment: 5/11/2015

Description of the item(s) to be presented to the Town Council Members. Please be specific.

Request for funding for Winterville Senior Citizens Club from Town of Winterville

Name(s) of Speaker(s):

(1) Beatrice A. Henderson

(2) Shirley C. Williams

(3) Calvin C. Henderson, Advisor

My signature below acknowledges that I have read the Town of Winterville Public Comment Application. I agree that as applicant, the speaker(s) named above shall adhere to the Public Comment Application Rules.



Winterville Town Council
April 13, 2015 Regular Meeting Minutes

The Winterville Town Council met in a regular meeting on the above date at 7:00 PM in the Town Room, with Mayor Douglas A. Jackson presiding. The meeting was called to order, followed by the Reverend Turnage followed by the pledge of allegiance led by the Boy Scouts. The following were

Mayor Douglas A. Jackson
Mayor Pro-Tem Mark Smith
Councilman Tony Moore
Councilman Johnny Moye
Councilman Ronald Cooper, Sr.
Councilwoman Veronica Roberson
Terri L. Parker, Town Manager
Ben Williams, Assistant Town Manager
Jasman J. Smith, Town Clerk
Keen Lassiter, Town Attorney
Evan Johnston, Parks and Recreation Director
Alan Lilley, Planning Director
Ryan Willhite, Police Chief
Travis Welborn, Public Works Director
Stephen Penn, Economic Development Planner

APPROVAL OF AGENDA: A motion was made by Councilman Cooper and seconded by Councilwoman Roberson to approve the agenda. Motion carried unanimously.

WELCOME: Mayor Jackson welcomed the public and recognized the Boy Scouts.

RECOGNITION: None

INTRODUCTION OF NEW EMPLOYEE: Public Works Director Travis Welborn introduced Philip D. [Name] Maintenance Mechanic and Tyler Averett, Equipment Operator to the Town Council.

PRESENTATIONS: Winterville Water Tower Lights & Report on Christmas Decorations - Josh Walston, [Name] President- Winterville Youth Council President Josh Walston presented. He stated that "At the February council meeting, the board allotted money to purchase Christmas light pole decorations for the upcoming Christmas season and we are here tonight to bring a final report. Currently all 26 Bows have arrived and placed on the wreaths. As you know, 31 new Holly Candles have been purchased for the upcoming season to compliment the Poinsettias and wreaths we already have. The candles have not arrived yet."

would like to be able to see this at night throughout our town. In conclusion, we hope that the board will schedule this in the capital water project whenever it takes place. I will now answer any other questions you have. The next WYC meeting is Thursday, April 16th at 6:00 pm and I encourage you to attend our meeting and be going to the volunteer appreciation dinner. Thanks for your time". No Action was taken by the Council.

PUBLIC HEARINGS:

1. Public Hearing on the Refinancing of the Town Hall and Ops Center: Finance Director Anthony Bowers presented the item. **Mayor declared the public hearing open. Hearing none. Mayor Jackson declared the public hearing closed.**

A motion was made by Councilman Cooper and seconded by Mayor Pro-Tem Smith. Approve the Resolution of Refinancing of the Town Hall and Ops Center. Motion carried unanimously (5-0).

2. Public Hearing on the Refinancing of the Electric Substation: Finance Director Anthony Bowers presented the item. **Mayor declared the public hearing open. Hearing none. Mayor Jackson declared the public hearing closed.**

A motion was made by Mayor Pro-Tem Smith and seconded by Councilman Moore. Approve the Resolution of Refinancing of the Electric Substation. Motion carried unanimously (5-0).

3. Public Hearing on the Refinancing of the Public Safety Building and Library: Finance Director Anthony Bowers presented the item. **Mayor declared the public hearing open. Hearing none. Mayor Jackson declared the public hearing closed.**

A motion was made by Councilman Moore and seconded by Mayor Pro-Tem Smith. Approve the Resolution of Refinancing of the Public Safety Building and Library. Motion carried unanimously (5-0).

4. Public Hearing on the Refinancing of the Southern Sewer Extension: Finance Director Anthony Bowers presented the item. **Mayor declared the public hearing open. Hearing none. Mayor Jackson declared the public hearing closed.**

A motion was made by Councilman Moore and seconded by Mayor Pro-Tem Smith. Approve the Resolution of Refinancing of the Southern Sewer Extension. Motion carried unanimously (5-0).

5. Public Hearing on the Worthington Rd Interconnect Installment Purchase Agreement: Finance Director Anthony Bowers presented the item. **Mayor declared the public hearing open. Hearing none. Mayor Jackson declared the public hearing closed.**

A motion was made by Councilman Moore and seconded by Councilman Cooper.

A motion was made by Mayor Pro-Tem Smith and seconded by Councilman Moye to Approve the Old Tar Regional Pumpstation Installment Purchase Agreement carried unanimously (5-0).

PUBLIC COMMENT: Mayor Jackson read the public comment policy aloud.

1. Glenn Johnson – Winterville Citizenship- No Action was taken by the Council.
2. Calvin Henderson – Ethical Issues in Government- No Action was taken by the Council.
3. Michele Joyner – Utility Assistance and Second Notifications- No Action was taken by the Council.
4. Margie Williams - Utility Assistance and Second Notifications- No Action was taken by the Council.
5. Sandra Cox – Utility Billing Issues- No Action was taken by the Council.

CONSENT AGENDA

1. Approval of Minutes:
 - a) March 9, 2015 Regular Meeting Minutes
2. Approval of Proclamation designating May 3rd through May 9th as Municipal Clerks Week
3. Approval of Resolution of Reimbursements for the Police Vehicles and Public Works
4. Approval of Resolution of Reimbursement for the Reedy Branch Rd Water line
5. Approval of Resolution of Reimbursement for the Worthington Rd Interconnect
6. Approval of Resolution of Reimbursement for the Old Tar Regional Pumpstation
7. Approval of Resolution of Findings for the Worthington Rd Interconnect
8. Approval of Resolution of Findings for the Old Tar Rd Regional Pumpstation
9. Adoption of the Budget Amendment 14-15-03
10. Approval of the Taxes Release and Refunds
11. Approval of Changing the Speed Limit On Blackstone Ln. From 35mph To 25mph
12. Award of Contract to Enviro-Tech Unlimited Construction Services, Inc. for the Reedy Branch Rd
6" Water Main Extension
13. Receive Petition Requesting Annexation of Lot 3, Ange Plaza and Adopt a Resolution
Town Clerk to Investigate the Sufficiency of the Petition *(This item was added by the
recommendation of the Planning Director on April 13, 2015)*

Town Manager Terri L. Parker requested the removal of the minutes. A motion was made by Councilman Moye and seconded by Councilman Cooper to approve the Consent Agenda with the removal of item # 1 which is the March 9, 2015 Regular Meeting Minutes. Motion carried unanimously (5-0).

ITEMS REMOVED FROM THE CONSENT AGENDA

1. Approval of March 9, 2015 Regular Meeting Minutes. Town Manager Terri L. Parke presented the item and stated that the motion for the Request concerning Recreation Fee in Lieu of Dedication for the final plat for Denali, Section 3 should be \$140,000 and not \$144,000. **A motion was made by Councilwoman Roberson and seconded by Councilman Moore to approve the minutes with corrections. Motion carried unanimously.**

OLD BUSINESS: None

NEW BUSINESS:

1. Request for FY 2015-2016 Funding from the Watermelon Festival. Town Manager Terri L. Parke presented the item. She stated that the Winterville Watermelon Festival Committee requested \$35,000 for FY 2015-2016 for the 2015. Winterville Watermelon Festival to be held on May 4th. David Hooks, President of the Committee will be in attendance to make said request. **A motion was made by Councilman Moore and seconded by Mayor Pro-Tem Smith to appropriate \$35,000 to the Watermelon Festival Committee for the FY 2015-2016. Motion carried unanimously.**
2. Approval of Final Plat for Ange Plaza, Lot 14. **A motion was made by Councilman Moore and seconded by Councilwoman Roberson to approve the Final Plat for Ange Plaza, Lot 14. Motion carried unanimously.**
3. Schedule a Special Called Meeting To Conduct Town Manager Performance Review. **A motion was made by Councilman Moore and seconded by Councilwoman Roberson to schedule the Town Manager Performance Review for Monday, April 27th. Motion carried unanimously.**

OTHER AGENDA ITEMS:

Nobel Canal

Councilman Moye asked about the Nobel Canal. Town Manager Terri L. Parker stated that she would present the item to the May 4th Special Meeting.

Budget Meetings

The Public Hearing will be held on June 8th and Adoption of the budget on June 15th. **A motion was made by Councilman Moore and seconded by Councilwoman Roberson to schedule the Public Hearing on June 8th and the Adoption of the budget on June 15th. Motion carried unanimously.**

REPORTS FROM TOWN ATTORNEY, TOWN MANAGER, DEPARTMENT HEADS, MAYOR, AND COUNCIL:

- Councilman Cooper stated that the cemetery is not completed and wants to move this item to the next meeting and would like to see some construction.
- Councilman Moore sent an email about wanting to have the Winterville Volunteer Firemen and Retired Firemen recognized in the Newspaper and honored. Councilman Moore made a motion to have the Winterville Volunteer Firemen and Retired Firemen recognized in the Newspaper and honored. Councilman Moye stated that he cannot second that motion because he was once a volunteer fireman. Motion died. Fire Chief David Moore recommended that the Town move this item to the next meeting and place it in the paper in October so that there is nothing taking away from Farmville.
- **A motion was made by Councilwoman Roberson and seconded by Councilman Moore to adopt a resolution concerning Boy Street. Motion carried unanimously.**

ANNOUNCEMENTS: Town Clerk Jasman Smith read the following announcements aloud:

1. Winterville Chamber of Commerce Awards Banquet –Tuesday, April 14th @6:30 pm at FWB Church
2. Winterville Youth Council Meeting – Thursday, April 16th at 6:00 pm
3. Volunteer Appreciation Dinner; Meet &Great @6:30 pm, Dinner @ 7 pm- Thursday, April 16th~Winterville Community Room
4. Planning and Zoning Board Meeting – Monday, April 20, 2015 at 7 pm

CLOSED SESSION (this item was added in reference to the February 9, 2015 Meeting Minutes)

A motion was made by Councilman Moore and seconded by Councilwoman Roberson to adjourn our meeting for this Session. Motion carried unanimously.

A motion was made by Councilman Moore and seconded by Councilwoman Roberson to enter into a closed session pursuant to NCGS 143-318.11(a) (5) - To establish, or to instruct the public body's staff or negotiator concerning the position to be taken by or on behalf of the public body in negotiating (i) the material terms of a contract or proposed contract for the acquisition of real property by purchase, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract; AND (1)To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes. Motion carried unanimously.

A motion was made by Councilman Moore and seconded by Councilwoman Roberson to enter into a closed session. Motion carried unanimously.

Douglas A. Jackson, Mayor

ATTEST:

Jasman J. Smith, CMC, NCCMC

Winterville Town Council
May 4, 2015 Special Meeting Minutes

The Winterville Town Council met in a special meeting on the above date at 5:30 PM in the Winterville Town Hall Executive Conference Room, with Mayor Douglas A. Jackson presiding, followed by the invocation led by Mayor Pro-Tem Mark Smith. The following were present:

Mayor Douglas A. Jackson
Mayor Pro-Tem Mark Smith
Councilman Johnny Moye
Councilman Ronald Cooper, Sr.
Councilwoman Veronica Roberson
Terri L. Parker, Town Manager
Ben Williams, Assistant Town Manager
Jasman J. Smith, Town Clerk
Anthony Bowers, Finance Director
Travis Welborn, Public Works Director

APPROVAL OF AGENDA: A motion was made by Councilman Cooper and seconded by Councilwoman Roberson to approve the agenda. Motion carried unanimously.

WELCOME: Mayor Jackson welcomed the public.

BUDGET UPDATE: Terri L. Parker presented the Budget Update. The Budget Update is attached below and included in the minutes:



DRAFT Budget is in the works – anticipate a DRAFT being delivered on May 15th.



Revised FY 2015-2016 Calendar is attached for Council's Information.



No proposed Tax increase.



Health insurance rates are estimated to increase by 19.8%. This increase equates to an approximate \$129,000 increase to expenditures in the FY 2015-2016 Budget if the health insurance plan the same as it is currently.



Property Tax budget will increase in the amount of \$129,486 for a 4.4% increase calculated with a 98% collection rate. The next revaluation will be January 1st, 2016, which will have an effect on us during the FY 2016-2017 budget year.



Sales and Use Tax will be budgeted the same method as we have historically been using, waiting for pending legislation to clarify potential changes. We are currently expecting an increase of \$50,000 in sales and use tax revenues.



Water rate increase will be needed to cover debt service incurred for the Water Treatment Plant Road Interconnect Project. Total project costs are estimated to be \$1,815,630 and the anticipated increase in rates to cover this cost is estimated to be \$ 154,632. The annual debt service payment would require an approximate \$3.31 rate increase for the average customer per month.



Sewer rate increase will be needed to cover debt service incurred for the Raw Water Treatment Station Project. Total project costs are estimated to be \$2,177,210. The annual debt service payment would be \$151,000 at its highest point. This debt service payment would require an approximate \$3.58 rate increase for the average customer per month.



The Electric Fund is expecting a 2% growth rate, while the fund's growth rate has been relatively flat for the last several years.

A motion was made by Councilman Moye and seconded by Councilwoman Roberson to go out for quotes/bids on health insurance. Members voting in favor of the motion were Moye, Roberson, Moore, and Cooper. Member of the Council voting in opposition of the motion was Smith. Motion carried (4,1).

Nobel Canal:

Town Manager Terri L. Parker presented on the Nobel Canal. Councilwoman Roberson stated that she was told that there were some State funds available for this project. Public Works Director Travis Welborn responded that there is no grant monies available but potentially interest loans according to the Wooten Company. Also, that the State may consider the Canal Project more favorable if it was environmental based, in which this would come from the Environmental Fund. Assistant Town Manager Ben Williams further replied that the State does not have a dollar for dollar match program and that State may consider the Nobel Canal Project more favorable if it was environmental based. Councilman Moye stated that he is in favor of finding the money for the Nobel Canal Project if the Council is willing to support the project re-aligning or re-locating the Nobel Canal. Councilwoman Roberson commented that she realizes that this project is expensive, but it has been hanging back and forth for some time now.

A motion was made by Councilman Moye and seconded by Councilwoman Roberson to move forward with approving and acquiring land to relocate the Nobel Canal. Members of the Council voting in favor of the motion were Moye and Roberson. Members of the Council voting in opposition of the motion were Cooper, Smith, and Moore. Motion failed (2,3).

Further discussion was held. Councilwoman Roberson stated that the Town might be able to get the State fees waived on the Nobel Canal Project. Assistant Town Manager stated that the Town might be able to get some credits on buffering. Councilman Moye states that the Nobel Canal has been an ongoing issue and just wants the best for the citizens.

A motion was made by Councilwoman Roberson and seconded by Councilman Moye to investigate about acquiring land for the re-alignment of the Nobel Canal. Members of the Council voting in favor of the motion were Roberson, Moye, Cooper. Members of the Council voting in opposition of the motion were Smith and Moore. Motion carried (3,2).

Councilman Moye asked if Assistant Town Manager Ben Williams could look at calling a meeting and look at available funds for the Nobel Canal Project if the Town is able to acquire the land and have the ability to match funds with the state to move forward with re-alignment of the Nobel Canal.

Councilwoman Roberson stated that the Town allowed the Christ Covenant School to

PRELIMINARY ESTIMATE OF PROBABLE PROJECT COST
Nobel Canal Drainage System Improvements
Town of Winterville
Pitt County, North Carolina

TWC No. 2853
12/4/20

THE WOOTEN COMPANY

DESCRIPTION	UNITS	TOTAL QUANTITY	UNIT COST ¹	EXTENDED COST	
<i>Preliminary Hybrid Approach</i>					
1	Regrade Existing Ditch Alignment	CY	6,600	\$ 25.00	\$ 165,000.00
2	Fill Existing Ditch (From Regrade Section)	CY	630	\$ 10.00	\$ 6,300.00
3	Vertical Polyurethane Sheathing w/ Bulkhead	LF	200	\$ 170.00	\$ 34,000.00
4	Concrete Headwall	EA	1	\$ 20,000.00	\$ 20,000.00
5	Vehicle Guide Rails (Corrugated Steel w/ Steel Posts)	LF	80	\$ 30.00	\$ 2,400.00
6	Aluminum Hand Railing	LF	200	\$ 50.00	\$ 10,000.00
7	Rip Rap Splash Pad	SY	4	\$ 1,100.00	\$ 4,400.00
8	Geotextile Fabric for Soil Stabilization	SY	4,550	\$ 6.00	\$ 27,300.00
9	Seeding	AC	1.50	\$ 4,600.00	\$ 6,900.00
10	Construction Entrance	EA	3	\$ 1,000.00	\$ 3,000.00
				Sub-Total:	\$ 279,300.00



Construction Sub-Total	\$ 279,300.00
Contingency (10%)	\$ 28,000.00
Engineering Design	\$ 35,000.00
Construction Administration	\$ 7,000.00
Resident Observation	\$ 25,000.00
Easement Survey and Mapping	\$ 10,000.00
Permitting	\$ 5,000.00
Mitigation	
Land/Easement Acquisition ³	

ESTIMATED TOTAL PROJECT COST \$ 389,300.00

**PRELIMINARY: Do Not Use For
Construction**

PRELIMINARY ESTIMATE OF PROBABLE PROJECT COST

Nobel Canal Drainage System Improvements

Town of Winterville

Pitt County, North Carolina

TWC No. 2853-P

12/4/2014

THE WOOTEN COMPANY

	DESCRIPTION	UNITS	TOTAL QUANTITY	UNIT COST ¹	EXTENDED COST
<i>Preliminary Realignment A</i>					
1	Excavate New Ditch Alignment	CY	4,200	\$ 25.00	\$ 105,000.00
2	Fill Existing Ditch (From Cut Section)	CY	3,780	\$ 10.00	\$ 37,800.00
3	Fill Existing Ditch (Additional)	CY	1,000	\$ 20.00	\$ 20,000.00
4	Concrete Headwall	EA	1	\$ 20,000.00	\$ 20,000.00
5	New 18-inch RCP	LF	230	\$ 55.00	\$ 12,650.00
6	New 36-inch RCP	LF	100	\$ 100.00	\$ 10,000.00
7	Rip Rap Splash Pad	SY	4	\$ 1,100.00	\$ 4,400.00
8	Geotextile Fabric for Soil Stabilization	SY	2,890	\$ 6.00	\$ 17,340.00
9	Remove Vegetation	LF	480	\$ 15.00	\$ 7,200.00
10	Seeding	AC	0.80	\$ 4,500.00	\$ 3,600.00
11	Construction Entrance	EA	3	\$ 1,000.00	\$ 3,000.00
Sub-Total:					\$ 240,990.00



Construction Sub-Total	\$	240,990.00
Contingency (10%)	\$	24,100.00
Engineering Design	\$	35,000.00
Construction Administration	\$	7,000.00
Resident Observation	\$	25,000.00
Easement Survey and Mapping	\$	10,000.00
Permitting	\$	5,000.00
Mitigation	\$	158,850.00
Land/Easement Acquisition ³		-
ESTIMATED TOTAL PROJECT COST	\$	505,940.00

**PRELIMINARY: Do Not Use For
Construction**

NOTE:

1. Costs estimated for construction in 2015.
2. Estimated Construction Time is 2 Months
3. Cost of Land/Easement Acquisition not included per Town Request.

Terri Parker

From: Terri Parker
Sent: Tuesday, July 29, 2014 9:59 AM
To: Mayor and Town Council
Cc: Travis Welborn
Subject: On-Site Meeting July 2014
Attachments: On-Site Meeting July 2014.docx

Importance: High

Tracking:	Recipient	Read
	Mayor and Town Council	
	Travis Welborn	Read: 7/29/2014 11:27 AM
	Mark Smith	Read: 7/29/2014 10:21 AM
	Veronica Roberson	Read: 7/29/2014 10:32 AM

Good morning:

Attached please find a memorandum from Travis Welborn to me regarding the outcome of the most recent meeting held concerning Nobel Canal. Please review and let us know should you have any questions.

Thank you and have a great day.

Terri

Terri L. Parker
Town Manager
Town of Winterville
2571 Railroad Street/P.O. Box 1459
Winterville, NC 28590
(252) 215-2340 – Phone
(252) 215-2451 – Fax
terri.parker@wintervillenc.com

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Think GREEN before you print

Town of Winterville

To: Terri Parker, Town Manager
From: Travis Welborn, Public Works Director
CC: Anthony Scarbraugh, NCDENR – DWR
Roberto Scheller, NCDENR – DWR
William Wescott, USACOE
Maria Dunn, NCWRC
Jonas Hill, Pitt County Planning
Will Larsen, The Wooten Company
Gary Hartong, The Wooten Company
Date: 7/10/2014
Re: On-Site Meeting Regarding Nobel Canal

Meeting Information

An on-site meeting was held on Tuesday, July 8 at 2:00 pm to discuss the Town of Winterville's options for addressing erosion concerns with the Nobel Canal between Mill Street and Chapman Street. Meeting attendees included Travis Welborn (Town of Winterville), Will Larsen (The Wooten Company), Jonas Hill (Pitt County), Maria Dunn (NC Wildlife Resources Commission), William Wescott (USACOE), and Anthony Scarbraugh (NCDENR DWR).

Historical Background

Erosion/settling issues have been present along this stretch of Nobel Canal in recent years prompting several studies funded by the Town including a foundation study by Terracon in October 2009. Most of the meeting attendees were previously aware of the current situation with Nobel Canal and have been involved with this project for some time. Previously, options of piping and/or armoring the length of the Canal have been discussed and received negative feedback from the review agencies with respect to environmental and hydraulic impacts both at the site and downstream. Attendees were made aware of the previous and continued complaints that have been received from the Good Hope Free Will Baptist Church and other adjacent residents regarding building settlement and loss of property through erosion. The attendees walked the stretch of Canal between Mill and Chapman streets to observe its current condition.

Alternatives

To address the current issues along this stretch of Nobel Canal, four (4) alternatives were discussed.

1. Do-nothing

The option of "do-nothing" is available to the Town. This alternative would create the least amount of construction/improvement disturbance and involve no expenditure of Town funds. However, the "do-nothing" alternative will not remedy any erosion or stabilization issues.

2. Relocation

Prior to the meeting preliminary sketches were distributed to all parties depicting two (2) alternatives for relocating the Nobel Canal to a location further south to provide more separation between the existing structures and the Canal's banks. Since this is the alternative recommended by the Town Council, it was the first proposal discussed. The USACOE, NCDENR DWR, and NCWRC representatives were in agreement that this alternative would not likely be a realistic option from a permitting and mitigation standpoint. In order for this option to be acceptable, alternative options with less stream and buffer impacts would have to be first evaluated and deemed infeasible.

The Town would also be responsible for demonstrating the need and purpose of relocating the Canal, and would be responsible for mitigation fees in the amount of approximately \$289 per linear foot of disturbed stream bed as well as a buffer impact mitigation fee of approximately \$1.05 per square foot. At the current NC Ecosystem Enhancement Program (NC EEP) rates, mitigation fees would be approximately \$158,850. (\$43,350 from stream bed disturbance \$115,500 from buffer impacts).

After walking the Canal and investigating its current condition, the USACOE and DWR representatives believed there is a much simpler and less disruptive option than relocating the entire length of the Canal to alleviate the Town's concerns.

3. Stabilization

William Westcott from the USACOE stated that stream bank stabilization in the most critical areas of the Canal could be permitted at this time under one of the USACOE's General or Nation Wide permits, and would not likely require mitigation depending upon the specific scope of the project and design.

A possible solution discussed between the parties includes the installation of vertical retaining walls or sheet piling along the most critical areas on the north side of the Canal to prevent further erosion and/or sloughing of the banks. Retaining walls or bulkheads could be installed between the top of bank and toe of the slope. Vertical walls could be used in conjunction with re-grading the banks on the south side of the Canal to increase

capacity and reduce erosion and sloughing. As long as the re-grading of the Canal bank on the south side increases the buffer area, stabilization could be done for the entire length of the canal, not just in critical areas.

The representatives from the USACOE, NCDENR DWR, and NCWRC all agreed that this option was the most likely to be approved and permitted by their agencies.

4. Restoration

Another option would be for the Town to pursue a stream restoration project in the current alignment of the Canal. Unfortunately due to the space constraints around existing structures along the canal, this alternative would not solve the current and future problems that the church is experiencing. Therefore a stream restoration project is not a viable option.

Summary

It was the conclusion of all parties present that if the Town wished to pursue a project a combination of stream stabilization and re-grading (Option 3) was the preferred alternative in terms of permitting approval and mitigation avoidance.

ADJOURN:

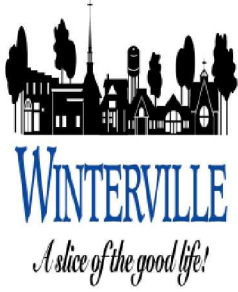
Having no further business to come before the Council the meeting adjourned. A motion was made by Councilman Cooper and seconded by Councilman Moore to adjourn at 7:05 pm. Motion carried unanimously

Adopted this the 11th day of May 2015.

Douglas A. Jackson, Mayor

ATTEST:

Jasman J. Smith, CMC, NCCMC



**Town of Winterville
Town Council
Agenda Abstract Form**

Item Section: Co

Meeting Date: May 11, 2015

Presenter: David Moore

Item to be Considered

Subject: Proclamation of May 17-23, 2015 as Emergency Medical Services Week

Action Requested: Approval for Mayor to Make Proclamation

Attachments: Draft Proclamation

Prepared By: David Moore-Fire Chief

Date: 5/7/2015

ABSTRACT ROUTING:

TC JJS-5/7/2015

FD _____

TM5/7/2015

Final

Supporting Documentation

Winterville Rescue & E.M.S. Inc. in collaboration with the Town of Winterville, Fire-Rescue-E.M.S. D protect the citizens of Winterville from the risks associated with medical and traumatic emergencies. This service is delivered with the highest levels of pre-hospital care by a combination of full-time, part-time, and volunteer personnel. Winterville Rescue & E.M.S. is one of the few E.M.S. agencies that have never call for service.

Our departments have implemented several projects that serve as innovative solutions to a growing hospital emergency care. For example, our department is the only department other than the City of Fire/Rescue Department that delivers first responder services to our citizens. As a result, anytime there is an emergency call, a fire engine responds with emergency medical technicians onboard that initiate basic life support to stabilize patients for E.M.S. transport. In spite of adverse odds, this program has been a success and the department has responded to every call for service.

In addition, the Departments have joined forces to provide automated external defibrillators in public places and provide cardio-pulmonary resuscitation training to Town employees and citizens. Winterville Rescue & E.M.S. has installed (3) three AED's in public places in Winterville and the Town has installed (5) five additional defibrillators in Town buildings.

If the Mayor, Council-Members, Staff, or Citizen's would like to tour the Fire Station or receive a tour of the Winterville Fire-Rescue-E.M.S. Department's fire, rescue, or E.M.S. resources, please let staff know.

In recognition of these accomplishments and the services provided to the Town of Winterville, its citizens, and visitors, staff recommends the Mayor and Town Council demonstrate their support for emergency medical services in a hospital environment including basic life support, advanced life support, and transport by proclaiming May 17-23, 2015 as Emergency Medical Services Week.

EMS Week Proclamation

To designate the Week of May 17 - 23, 2015, as Emergency Medical Services Week

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of Winterville Fire-Rescue-EMS and surrounding departments are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, firefighters, educators, administrators, emergency nurses, emergency physicians, and other

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in hundreds of hours of specialized training and continuing education to enhance their lifesaving skills; and

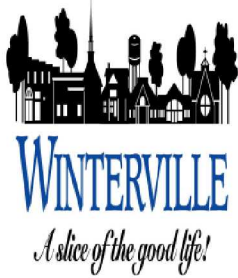
WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical service providers by designating Emergency Medical Services Week; now

THEREFORE, I [Douglas . Jackson, Mayor, Winterville, North Carolina] in recognition of this event do hereby designate the week of May 17-23, 2015, as

EMERGENCY MEDICAL SERVICES WEEK

With the theme, ***EMS Strong***, I encourage the community to observe this week with appropriate programs, ceremonies, and activities.

Douglas A. Jackson, Mayor



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Co

Meeting Date: May 11, 2015

Presenter: Travis Welborn, Public Works
Director

Item to be Considered

Subject: National Public Works Week

Action Requested: Approve proclamation recognizing May 17-23 as Public Works Week

Attachments: Proclamation

Prepared By: Travis Welborn, Public Works Director

Date: 3/5/2

ABSTRACT ROUTING:

TC JJS-5/6/2015

FD _____

TM tlp – 05/06/2015

Final

Supporting Documentation

APWA's National Public Works Week is a celebration of the men and women who build, provide, and maintain the infrastructure and services collectively known as public works. Pat McCrory, the Governor, has issued a proclamation declaring the week of May 17-23 as "Public Works Week." This proclamation for the Town Council will declare the same for the Town.

Town of Winterville, North Carolina
Office of the Mayor

Proclamation

Whereas, public works infrastructure, facilities and services are of great importance to the health, safety, economy and overall well-being of our community; and

Whereas, such facilities and services could not be provided without the dedicated efforts of public works professionals, engineers, and administrators representing all levels of government, who are responsible for and manage the design, construct, inspect, operate and maintain the public works infrastructure essential to serve our citizens; and

Whereas, the efficiency of the qualified and dedicated personnel who perform public works functions is materially influenced by the people's attitude and understanding of the importance of the work they perform; and

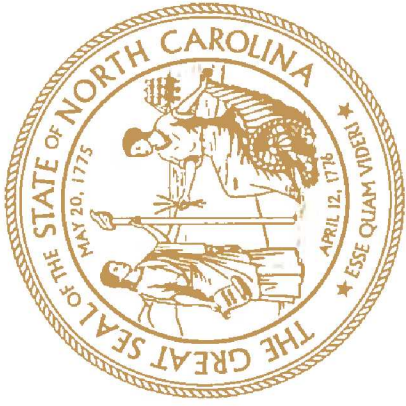
Whereas, it is in the public interest for our citizens, civic leaders and children to learn and understand the importance of vital public works programs such as drinking water, sanitary and storm sewers, streets and highways, public buildings and solid waste collection and disposal; and

Whereas, the theme for this year's celebration is "*Community Begins Here*" and 2015 marks the 56th annual National Public Works Week sponsored by the American Public Works Association;

Now, therefore, I, Douglas A. Jackson, Mayor of the Town of Winterville, hereby proclaim the week of May 17 – 23, 2015 as

"Public Works Week"

in the Town of Winterville, North Carolina, and I call upon all citizens and civic leaders in this community to gain knowledge of, and maintain a profound interest in, the public works needs and programs vital to our everyday lives and to recognize the daily contributions which public works officials make to our health, safety, comfort, and quality of life.



State of North Carolina

PAT McCRORY

GOVERNOR

PUBLIC WORKS WEEK

2015

BY THE GOVERNOR OF THE STATE OF NORTH CAROLINA

A PROCLAMATION

AS, North Carolina sustainable communities depend upon public works infrastructure to , safety and well-being; and

AS, public works professionals, engineers, managers, and state and local government, as well employees, plan, design, build, operate and maintain transportation, water supplies, sewage and systems, public buildings and other structures and facilities essential to serving our citizens; and

AS, our cities and towns are safer and citizens can enjoy the quality of life that makes North because of the dedication of public works professionals; and

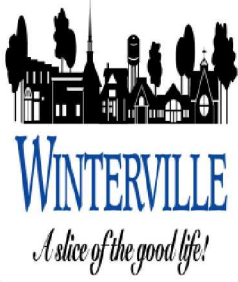
AS, the State of North Carolina joins American Public Works, and other interested agencies s, in recognizing the contributions of public work professionals to the health, safety and Carolina;

HEREFORE, I, PAT McCRORY, Governor of the State of North Carolina, do hereby -23, 2015, as “**PUBLIC WORKS WEEK**” in North Carolina, and commend its observance to

WISS WHEREOF, I have hereunto set my hand and affixed the Great Seal of the State of the Capitol in Raleigh this thirtieth day of March in the year of our Lord two thousand and e Independence of the United States of America the two hundred and thirty-ninth.




PAT McCRORY
Governor



Town of Winterville Town Council Agenda Abstract

Item Section: Con

Meeting Date: May 11, 2015

Presenter: Alan Lilley, Planning Director

Item to be Considered

Subject: Adopt Resolution Scheduling a public hearing to consider adoption of the Neuse Regional Hazard Mitigation Plan

Action Requested: Adopt resolution scheduling the public hearing for the regulation mont 8, 2015

Attachments: Copy of Public Hearing Notice

Prepared By: Alan Lilley, Planning Director

Date: 5/6/2

ABSTRACT ROUTING:

TC JJS-5/6/2015

FD _____

TM tlp - 05/06/2015

Final

Supporting Documentation

The Town of Winterville participated in a new Regional Hazard Mitigation Plan that will replace the current Pitt County Hazard Mitigation Plan. The draft plan is now complete. State statute requires a public hearing be advertised and held prior to adoption of the plan. The hearing can be held at the next meeting on June 8, 2015 if that is agreeable to the Council.

TOWN OF WINTERVILLE

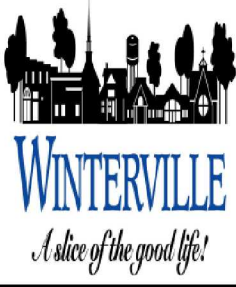
NOTICE OF PUBLIC HEARING
ON THE NEUSE RIVER BASIN REGIONAL
HAZARD MITIGATION PLAN

Notice is hereby given that the Town Council of the Town of Winterville will conduct a public hearing on June 8, 2015, at 7:00 p.m., at the Winterville Town Hall, 2571 Railroad Street, Winterville, NC, to discuss the Neuse River Basin Regional Hazard Mitigation Plan. Following the public hearing, the Board will consider adoption of the plan. All citizens are encouraged to attend.

A copy of the plan is available for public review at the following web site: <http://www.neuseriverregionalhmp.org/>. The public is encouraged to review the draft plan.

For questions and/or additional information, please contact Alan Lilley, Planning Director, at 252-215-2358.

Block Ad: May 27, 2015



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: 01

Meeting Date: May 11, 2015

Presenter: Terri L. Parker, Town Manager

Item to be Considered

Subject: Update on Pitt County Solid Waste Container Site – Reedy Branch Road

Action Requested: Council Direction

Attachments: N/A.

Prepared By: Terri L. Parker, Town Manager

Date: 5/5/2015

ABSTRACT ROUTING:

TC 5/6/2015 JJS

FD _____

TM tlp – 05/05/2015

Final

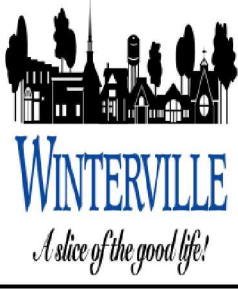
Supporting Documentation

A meeting was held comprised of representatives from both the Town and the County regarding the Solid Waste Container site located on Reedy Branch Road. County representatives reiterated that the site would not be a solution they would like to see happen and they proposed a compromise in another site where it is.

The County will agree to pay for an off-duty Winterville Police officer to sit at the entrance of the site during funerals to keep traffic from entering the Site. This would require coordination between the Town Staff, including the Police Department in order to ensure this happens. County Staff will request Site Managers not to run the compactors during funerals – the Police officers can assist with this.

The County has also agreed to work with the Town and pay for some type of buffering vegetation between the cemetery and container site to assist with noise reduction from the traffic entering the Container site on a regular basis.

Staff needs direction from Council regarding this proposal.



**Town of Winterville
Town Council
Agenda**

Item Section: Ne

Meeting Date: May 11, 2015

Presenter: Jasman J. Smith, CMC, NCCMC

Item to be Considered

Subject: Garrison Transportation Company- Taxicab Renewal

Action Requested: Renewal of Taxicab Permit for Mr. Vernon

Attachments: Winterville Ordinance Chapter 113: Taxicab Regulations

Prepared By: Jasman J. Smith, CMC, NCCMC

Date: 5/1/2

ABSTRACT ROUTING:

TC JJS-5/1/2015

FD _____

TM 05/06/2015

Final

Supporting Documentation

In February 2014, the Winterville Town Council approved the Taxicab Franchise operation Transportation Company. The Taxicab operation is for three (3) years, however the taxicab to be renewed annually. Mr. Vernon Garrison, owner of the Garrison Transportation Company, is requesting a renewal of his taxicab permit with the Town of Winterville. The applicant has submitted all fees associated with the application, and the Police Department has investigated his vehicle.

Budgetary Impact: N/A

TAXICAB REGULATIONS

TAXICAB DRIVERS

§ 113.20 PERMIT REQUIRED.

- Permit required.* No person shall operate any taxicab for hire, carrying passengers from place to place within the corporate limits, or carrying passengers between the points within a radius of five miles of the corporate limits, unless that person has applied for and secured from the Board of Alderpersons a permit to operate a taxicab.
- Application.* Application for a permit to operate a taxicab shall be made upon form provided by the Town Clerk and shall, among other things, state the name, address, physical condition, physical description, employment history, court record, and chauffeur license number. The application shall be signed and sworn to by the applicant. The applicant shall further appear at the office of the Police Department to have his or her fingerprints taken, and shall also furnish a recent photograph of himself or herself, both of which shall constitute a necessary part of his or her application.
- Investigate.* The Chief of Police is hereby charged with the duty of investigating the truth of the facts stated in the application and shall report his or her findings and recommendations to the Board of Alderpersons.
- Standards for granting permit.* If the Board of Alderpersons finds that the applicant has not been convicted of a felony; a violation of any federal or state statute relating to the use, possession, or sale of narcotic drugs and that the applicant is a citizen of the United States and is not a habitual violator of traffic laws, then the Board shall issue to the applicant a permit to drive a taxicab.

(1992 Code, § 113.15) (Ord. O-50-05119798, passed 5-11-1998) Penalty, see § [10.9](#)

§ 113.21 FEE; TERM; RENEWAL.

Upon issuance of a taxicab driver's permit, subject to the provisions of this article, the applicant to whom the permit is issued shall pay therefore a fee according to a regularly adopted fee schedule of the town. The permit shall be renewed annually. Upon the application for renewal the applicant for renewal shall be subject to the same investigation as required for initial issuance and shall pay a renewal fee according to a regularly adopted fee schedule of

(1992 Code, § 113.16) (Ord. O 50 05110708, passed 5-11-1998)

violation of any federal or state statute relating to the use, possession or sale of intoxicating liquors; a violation of any federal or state statute relating to the use, possession, or sale of narcotic drugs; a violation of any federal or state statute relating to prostitution; repeated violations of traffic laws; or if the person becomes a habitual user of intoxicating liquors or narcotic drugs.

(1992 Code, § 113.17) (Ord. O-50-05119798, passed 5-11-1998)

📖 § 113.23 SUSPENSION OF PERMIT.

- ❑ The Board of Alderpersons may suspend a taxicab driver's permit for the time the Board shall deem proper on any ground sufficient for a revocation thereof; if the driver is found to have made a false statement in his or her application for a permit; if he or she is found to have in his or her possession or custody any quantity of intoxicating liquor within his or her cab or upon his or her person while on duty as a taxicab driver; or if he or she has violated any provision of this chapter.
- ❑ Before any suspension of permit is ordered by the Board of Alderpersons, the holder of the permit shall be given five-days' written notice by the Town Clerk of the time and place of a hearing before the Board of Alderpersons, at which the holder of the permit shall have an opportunity to show cause why his or her permit should not be suspended.

(1992 Code, § 113.18) (Ord. O-50-05119798, passed 5-11-1998)

📖 § 113.24 DISPLAY OF PERMIT TO PASSENGERS.

The driver of every taxicab shall at all times while operating the taxicab prominently display thereon, in a place readily visible to all passengers, his or her permit to drive a taxicab.

(1992 Code, § 113.19) (Ord. O-50-05119798, passed 5-11-1998)



Town of Winterville Town Council Agenda

Item Section: Ne

Meeting Date: May 11, 2015

Presenter: Jasman J. Smith, CMC, NCCMC

Item to be Considered

Subject: Development Finance Initiative (DFI)

Action Requested: Receive Report

Attachments: Information on DFI

Prepared By: Jasman J. Smith, CMC, NCCMC

Date: 5/1/2015

ABSTRACT ROUTING:

TC JJS-5/1/2015

FD _____

TM 05/06/2015

Final

Supporting Documentation

The DFI services were discussed at a Local Government Federal Credit Union Conference on Friday, April 24th. The Finance Initiative (DFI) at the School of Government partners with local governments in North Carolina to attract transformative projects by providing specialized finance and development expertise. DFI partners with communities including:

Building reuse; Community development; Downtown revitalization; Economic development; Neighborhood development; Small business finance

What services are available from DFI?

DFI services support implementation of local community and economic development priorities that require private investment. DFI can be thought of as an extension of a local government's planning, finance, economic and community development services include:

Assessment of distressed properties

Creation of Requests for Proposals (RFPs) to attract private development into underserved areas

Real estate finance and structuring, including identification of investors, lenders, tax credit equity sources and other partners

Advising on public-private partnerships and development incentives

Assistance with pre-development including appraisals, cost assumptions, project budgets, operating budgets, and marketing data

Evaluation of development proposals, agreements and contracts

Assessment of developer experience and capacity

Development of small business finance programs

Development Finance Initiative

The Development Finance Initiative (DFI) at the School of Government partners with local governments in North Carolina to attract private investment for transformative projects by providing specialized finance and development expertise. DFI partners with communities on projects including:

- Y Building reuse
- Y Community development
- Y Downtown revitalization
- Y Economic development
- Y Neighborhood redevelopment
- Y Small business finance

What services are available from DFI?

DFI services support implementation of local community and economic development priorities that require private investment. DFI can be thought of as an extension of a local government's public finance, economic and community development departments. DFI services include:

- Y Assessment of distressed properties
- Y Creation of Requests for Proposals (RFPs) to attract private development into underserved areas
- Y Real estate finance and structuring, including identification of investors, lenders, tax credit entities, sources and other partners
- Y Advising on public-private partnerships and development incentives
- Y Assistance with pre-development including appraisals, cost assumptions, project budgets, operating statements, and marketing data
- Y Evaluation of development proposals, agreements and contracts
- Y Assessment of developer experience and capacity
- Y Development of small business finance programs

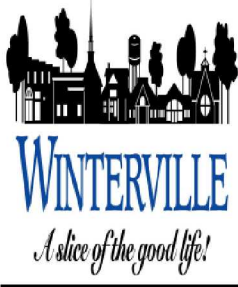
What development finance tools can DFI help our community to implement?

The DFI team's experience touches on a range of development finance tools that are designed to attract private investment into local community and economic development projects including:

- Y targeted financing (Tax Increment Financing (TIF), Business Improvement Districts (BIDs),
- Y tax credit financing (historic preservation, new markets, brown fields, low-income housing, etc.)
- Y loan funds (revolving loan funds, microenterprise loans, and innovative debt and equity hybrid products such as shared equity homeownership, etc.)
- Y secondary market and securitization programs (loan loss reserve funds, supporting the growth of secondary markets)
- Y equity (community development venture capital)
- Y federal grant programs (CDBG, HUD and EDA)

How to get DFI engaged in our community?

DFI is a fee-based service of the School of Government. Costs for smaller towns and economically distressed communities may be subsidized by third party partners. Assistance is available on an ongoing or project by project basis depending on the needs of the community. Contact Chris



Town of Winterville Town Council Agenda Abstract

Item Section: 01

Meeting Date: May 11, 2015

Presenter: Terri L. Parker, Town Manager

Item to be Considered

Subject: Pitt County Dog Licensing

Action Requested: Council Direction

Attachments: Information Packet Provided by Pitt County, Including a Letter of Intent to Participate in an Interlocal Agreement

Prepared By: Terri L. Parker, Town Manager

Date: 5/6/2015

ABSTRACT ROUTING:

TC 5/6/2015-JJS

FD _____

TM tlp - 05/06/2015

Final

Supporting Documentation

As many of you know, Pitt County has recently enacted a dog licensing fee for residents residing in unincorporated areas of Pitt County. The fees will be collected based on rabies tag information for dogs and cats. The fees will be used to fund the County's planned Animal Shelter Expansion as well as the County's expanded animal control service. This expanded animal control service does not apply to residents of unincorporated areas of the County which provide their own animal control services.

The County has asked the municipalities to sign interlocal agreements with the County to allow them to enact this same dog licensing fee within the municipal jurisdictions to further assist in funding the Animal Shelter expansion. Currently we take the dogs we pick up to the County Shelter after we hold them locally under the Animal Control Ordinance.

Should the Town decide not to allow the County to enact the dog licensing fee, it could affect Winterville's ability to take dogs to the County Shelter in the future. Winterville took 14 dogs to the County Shelter in January 2014 and February 2015.

The County fee **does not** apply to cats.

Staff needs direction from Council regarding this proposal.



**PITT COUNTY
OFFICE OF THE COUNTY MANAGER**

1717 W. 5TH STREET
GREENVILLE, NORTH CAROLINA 27834-1696
TELEPHONE: (252) 902-2950 FAX: (252) 830-6311

D. Scott Elliott
County Manager
scott.elliott@pittcountync.gov

April 28, 2015

Ms. Terri L. Parker, Town Manager
Town of Winterville
P.O. Box 1459
Winterville, NC 28590

Re: Dog Licensing Update

Dear Ms. Parker:

Terri

The purpose of this letter is to offer further clarity regarding the County's request for Winterville's intent related to Dog Licensing within your corporate limits. At this point we would like for the Town to consider the issuance of a Letter of Intent, expressing your intent to be included as a partner in the architect's 'programming phase' of Animal Shelter expansion.

The County has engaged the services of DWG Architects, pllc, dba Shelterplanners for the programming, design and construction management of facility expansion. As you know, the revenues generated as the result of Dog Licensing Fees will be utilized to offset the cost of expansion and ongoing maintenance. The County Commissioners have directed staff to pursue municipal agreements for enactment of countywide Dog Licensing. The intent of your municipality to be included in the programming phase of this project will enable us to better determine the capacity needed to be designed and constructed.

While issuance of such a letter does not constitute your municipality's adoption of the project, it does imply your expressed intent for the consideration of such. The attached Letter of Intent is a sample for consideration by the Town.

Please note that after the programming phase is complete, the County will need to determine whether your jurisdiction plans to be a full partner in the shelter's expansion. To be a full partner, your municipality would need to provide funding for the expansion.



PITT COUNTY
OFFICE OF THE COUNTY MANAGER
1717 W. 5TH STREET
GREENVILLE, NORTH CAROLINA 27834-1696
TELEPHONE: (252) 902-2950 FAX: (252) 830-6311

D. Scott Elliott
County Manager
scott.elliott@pittcountync.gov

If you have any questions or need additional information, please feel free to contact me directly.

Thank you,

D. Scott Elliott
County Manager

Cc: Duane Holder, Deputy County Manager/Chief Financial Officer
Michele Whaley, Animal Services Director

(Date)

The Honorable Glen Webb, Chairman
Pitt County Board of Commissioners
1717 West 5th Street
Greenville, NC 27834

SUBJECT: Pitt County Animal Shelter Expansion
Letter of Intent to Participate

Dear Chairman Webb:

The City/Town of _____ (“The City/Town”) has received Pitt County’s (“The County”) participation in the expansion of the existing Pitt County Animal Shelter facility. The City’s/Town’s understanding that the County has enacted a Dog Licensing Fee in the unincorporated areas of the County and would like the City to do the same. Revenue generated as a result of the fee would be utilized to offset the cost of facility expansion, ongoing facility maintenance, and future expansion needs.

It is the City’s/Town’s further understanding that the County has engaged the services of Shelterplanners Architects, pllc, dba Shelterplanners.com for the programming, design, and construction of the new facility. In the spirit of partnership, the purpose of this Letter of Intent (“LOI”) is to express the City’s/Town’s intent to be actively involved in the programming phase of the project. The result of the programming phase of this project will be the further determination of the capacity of the Animal Shelter. The ability of the Shelter to accommodate the space needs of the County will impact the City’s decision for enactment of the Dog Licensing Fee within the City’s financial limits.

While this letter should not be interpreted as an expressed or implied agreement to enact Dog Licensing Fees, it is intended to convey the City’s serious consideration of such.

PITT COUNTY ANIMAL CONTROL DOG LICENSE FEES

All dogs living in the unincorporated areas of Pitt County must be licensed. Failure to do so will result in additional fees and/or fines, in accordance with the Pitt County Animal Control Operating Guidelines. Pitt County does not provide licensing tags, however dogs must wear a current rabies tag. Licenses can be purchased from the County by any of the following methods:

- US Mail
- In person at the Pitt County Animal Shelter

The following is a listing of the current dog license fees:

Description	Amount
Dog License (1 Year)	Altered* - \$10 Unaltered - \$20
Dog License (3 Year)	Altered* - \$25 Unaltered - \$50
<i>Specialty Dog Licenses</i>	
05-10 Dogs	\$45
11-20 Dogs	\$70
21 & Over	\$100

*Altered refers to those dogs that are spayed or neutered

Specialty Dog Licenses apply to the following:

1. **Multiple Dog License:** This license applies to owners who possess at least five (5) dogs. To qualify for this classification, all dogs must be altered (spayed or neutered). Multiple Dog Licenses are valid for one year and are renewable on the date of purchase.
2. **Show Breeder License:** This license applies to authorized show breeders who possess at least five (5) dogs. To qualify for this classification, the kennel must provide proof of participation in at least three (3) AKC or UKC sanctioned events per year. Dogs owned by show breeders have to be altered (spayed or neutered). Show Breeder Licenses are valid for one year and are renewable on the date of purchase.
3. **Hunting Dog License:** This license applies to owners of at least five (5) hunting dogs. To qualify for this classification, the owner must provide proof of a valid and current hunting license.

INTERLOCAL AGREEMENT BETWEEN PITT COUNTY AND

FOR THE PROVISION OF ANIMAL SHELTERING SERVICES AND
COLLECTION OF ANIMAL LICENSE FEES

This Interlocal Agreement is entered into by and between Pitt County, North Carolina (“County”) and _____, North Carolina (“Town”) as of the ____ day of _____, 201__.

WHEREAS, Pitt County provides animal sheltering services and collects dog license fees within the unincorporated portions of Pitt County; and

WHEREAS, the Town has duly adopted a dog license fee applicable within its municipal limits and desires that Pitt County provide certain animal sheltering services and collect said fees for the Town; and

WHEREAS, the County has the capacity, capability and a shared interest in providing animal sheltering services and collecting municipal dog license fees through an agreement with the Town;

NOW, THEREFORE, it is agreed based on the mutual promises contained herein and for other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged by and between the County and the Town as follows:

WITNESSETH

Services Provided

1. County agrees that it will provide the following animal services for Town:
 - a. Billing and collection of duly adopted dog license fees from dog owners within the Town;
 - b. Access during regular shelter hours to direct owner surrender from within the Town at the County Shelter, space permitting;
 - c. Sheltering of dogs after such dog has been held by the Town for 72 hours and surrendered to the County;
 - d. Adoption services for dogs surrendered to the County where, in the sole

2. Town agrees that it shall:
 - a. Properly enact a dog license fee pursuant to the North Carolina General Statutes in accordance to the fee schedule adopted annually by the County each year.
 - b. Comply with all legal requirements during the 72 hour hold period while the animal is being held by the Town.
 - c. Remit the County intake fee for all animals surrendered to the County.

Collection of fees

3. County agrees that it will use its best efforts to collect the Town's dog license fees and that it will exercise the same methods and diligence that it exercises to collect its own dog license fees. County makes no assertion as to the total amount or percentage of dog license fees that may be collected for the Town.

Term and Termination

4. The Term of this Agreement shall be for the three (3) year period beginning July 1, 2015 and ending June 30, 2018. The Agreement shall automatically renew for successive one year terms beginning July 1, 2018 and continuing until terminated by either party as provided herein.
5. Either party may terminate this Agreement for any reason by providing the other party with at least one hundred eighty (180) days written notice of intention to terminate this Agreement prior to the end of the initial term or any renewal term thereafter. The termination shall be effective on June 30 of the following year.

General Provisions

6. Entire Agreement. The parties agree to be bound by the terms of this Agreement and further agree that it constitutes the complete and exclusive statement of the Agreement between the parties and any modifications to this Agreement shall be in writing and signed by both the parties.
7. Governing Law. The parties agree that this Agreement shall be governed by the laws of the State of North Carolina.

addresses, or at such other address as either party may designate in a manner in compliance with this Section:

Pitt County
Attn: Animal Control Director
4550 County Home Road
Greenville, North Carolina 27858

With a copy to:

Pitt County Manager
1717 West Fifth Street
Greenville, North Carolina 27834

Each party shall keep the other party informed of its current address at all times.

In witness whereof, the parties hereunto cause this agreement to be executed respective names to become effective on the date hereinabove written.

PITT COUNTY

By: D. Scott Elliott, County Manager

, Town Manager

